National Capital Region Faculty Association Meeting
Wednesday, March 2, 2011

Present:  
Northern Virginia Center (Room 351) – Glenn Moglen, President; Pam Brott, Secretary; Henry Hollander, Treasurer; Barbara Allen; Marcie Boucouvalas; Melony Price-Rhodes
Alexandria – Kitty Hancock, President-Elect; Nick Stone
Occoquan Watershed Monitoring Lab (Manassas) – Adil Godrej, Past-President; Tom Grizzard; David Sample
by phone – Barbara Hoopes

Call to order:  
1:35 p.m. by Glenn Moglen, President NCRFA

1. Minutes from February 2, 2011 – ACCEPTED AS CIRCULATED


3. Dean DePauw’s visit
   • Received report from Sherry that she contacted Dean DePauw and the Dean will not be able to visit NVC in March; no alternate date has been set but probably will be closer to the summer months.
   • Suggested agenda items for meeting with Dean:
      o Space policy for NCR
      o Improved/updated distance teaching facilities
      o Streamlining of Graduate School paperwork
         ▪ Full implementation of electronic signatures
         ▪ Automatic access for student’s advisor when plan of study is submitted
      o University position on Virginia’s retirement plan proposal?
      o Resources for university faculty for dealing with/helping mentally ill students?
      o NCR Workshop/mentoring on promotion and tenure; this was raised previously, who has Dean DePauw tasked with setting this up?
   • ACTION ITEM: Glenn will confer with Sherry to see if Dean DePauw can attend April meeting by Polycom.

4. Committee on Graduate Studies and Policy (CGSP)
   • Need representative and alternate to serve for next year.
   • ACTION ITEM: Glenn will check with Janet Abbate about serving on CGSP and send out general call for volunteer to serve.

5. Policy on P/T committee representation
   • Departments determine policy for representation on P/T committees.
   • Discussed concerns about needing representation at College and University levels so that context of NCR can be presented.
   • What is the makeup of the University and College P/T committees?
   • ACTION ITEM: Glenn will draft a letter to be sent to the Dean’s Council; draft will be circulated for edits and comments; will be reviewed at next NCRFA meeting in April.
6. **Last lecture: May 5 (Reading Day)**
   - Need to determine speaker, time, place.
   - Suggested speakers (preference to ask someone who will be retiring or has retired): Jim Bohland, Tarun Sen, Jim Wolf, Phil Kronenberg, Renee Loeffler
   - Need to finalize arrangements at next NCRFA meeting: rank names in order of preference, assign NCRFA members to invite speaker starting with first preference and continuing until a speaker is identified.
   - **ACTION ITEM:** Glenn will put out a second call for speaker nominations.
   - **ACTION ITEM:** Glenn will reserve Room 100 at NVC for May 5 with sufficient time before (set up) and after presentation (clean up)

7. **Virginia Tech Strategic Plan**
   - In process of renewing; current Plan is 2006-2012.
   - Input from the Northern Virginia perspective; what we contribute.
   - Will be taken to Board of Visitors in August.

8. **And Other Business (AOB)**
   - Need someone to post NCRFA items on web site.
   - Slate of officers for 2011-2012
     - President – Kitty Hancock
     - President-Elect
     - Secretary
     - Treasurer – Henry Hollander
   - **ACTION ITEM:** Glenn will see if Kitty will ask Nick Stone to stand as President-Elect
   - **ACTION ITEM:** Glenn will put out a call for the two vacant officer positions.

9. **Next meeting 1:30-3:00 p.m. on Wednesday, April 6, 2011**

10. **Adjourned at 2:45 p.m.** – moved by Pam and seconded by Henry: PASSED