National Capital Region Faculty Association Meeting  
Wednesday, September 8, 2010

**Present:**  
Northern Virginia Center (Room 401) – Glenn Moglen, President; Adil Godrej, Past-President; Pam Brott, Secretary; Henry Hollander, Treasurer; Nick Stone; Ken Harmon, Tom Grizzard; Andrea Todd, Marcie Boucouvalas; Sherry Fontaine, Director NVC  
Alexandria – Kitty Hancock, President-Elect  
by phone – Barbara Hoopes

**Call to order:** 2:00 p.m. by Glenn Moglen, President NCRFA

1. **Introductions** – Individual introductions were made for those present at the Northern Virginia Center, Alexandria, and by phone.

2. **Past minutes** from May meeting were not available.

3. **Treasurer’s report** – no report; dues are $10/year.

4. **Meeting with Dean DePauw**
   - Space issue and impact on Graduate Education and the need for good research facilities to attract students.
   - Co-listing of courses with George Mason University: Karen has met with Graduate Dean at GMU. David Trauger’s survey from last spring did not identify many outside of engineering interested. However, there may be an interest in areas rather than specific courses. There remain concerns about how to administer, costs, and tuition. Question raised about GMU student interest. The idea is to help students.

   **ACTION ITEM:** Glenn will draft a letter to Dean DePauw about ideas for a bi-lateral course sharing agreement with George Mason University.

   - What to call the Northern Virginia Center? Facility in Arlington will be Northern Virginia Research Center - Arlington.

5. **Inclement weather policy** with regards to video broadcasting services (VBS) and class cancellation from Blacksburg. NVC faculty members have option to either record lecture in regularly scheduled time slot or request a makeup recording of the class at a later date. Requests for recorded classes will be posted to VBS servers. Does not cover Alexandria; would need to come to NVC to record class session. AGREED WITH PROPOSED CHANGE TO AUTHORIZED CLOSING POLICY

6. **Space policy for NCR** Absence of policy; programs/departments have to fund buildings. How much space do we need?

   **ACTION ITEM:** Glenn will invite Ken Smith to meet with us.
7. New business
   o Committee on Graduate Studies and Policy – Tom Grizzard
   o Degree Requirements, Standards and Academic Policies: interdisciplinary programs, review of content courses, supporting coursework, continuous enrollment policy, thesis with intelligence concerns (e.g., who gets to see products, name of committee members), rights of student to published research, student as 1st author; external employment for graduate assistants

8. Agreement on regular meeting time: 1st Wednesday of each month at 2:00 p.m.

9. Adjourned at 3:05 p.m. – moved by Tom and seconded by Kitty.